

Registration Directions:

OHIO EARLY LEARNING & DEVELOPMENT STANDARDS (ELDS): To register for these sessions, please visit the Ohio Professional Registry at <https://login.occrra.org/>.

OHIO PROFESSIONAL REGISTRY

Ohio's Web-based Professional Registry, provides you with the opportunity to document and track your professional growth and accomplishments as well as to search and register for training opportunities offered statewide. Use the following instructions to sign up to start using the Registry today.

How can I sign up for the Ohio Professional Registry?

You may sign up for the Registry on our website: <https://login.occrra.org/>. Simply click the blue "Create a Profile" button above the login box. Fill in the requested information. The system will send you an email with your Registry login information, and a link you will use to set your own password.

What is an OPIN?

Your OPIN is your eight-digit Ohio Professional Identification Number. You are automatically assigned an OPIN when you sign up for your Registry profile. This number is unique to you but contains none of your personal information. Your OPIN is sent to you in your initial welcome email and is displayed at the top of each page of your profile once you are logged in. If you wish, you may use your OPIN instead of your username to log into your profile – the two are interchangeable. The OPIN does not serve as your password.

Where do I go to access trainings?

Go to <https://login.occrra.org/> and click "Search for trainings" next to the login box, or click the orange "Training search" button on the top right side of the page. You will be shown a disclaimer at the beginning of each session, which you will need to agree to. Then you can use the search functions to find the training you're interested in. You do not need to be logged in to search and view available trainings, but you will need to log in to register for trainings.

How do I sign up for a training?

If you see a training you would like to register for, click the blue "More Information" button on the far right. Double-check the information provided to be sure you are signing up for the training you want. Then click "Register me for this training." If you are not already signed into your Registry profile, you will be asked for your username and password to complete the registration process. When you are successfully registered, you will receive an on-screen notification as well as a confirmation email.

How do I cancel my training registration?

To cancel your registration for a training, log into your Registry profile, then choose "Training: PD Track" from the blue menu on the left. This will show all the trainings you are registered for.

Click the ST number of the training you wish to cancel, then choose "Click here to cancel your registration." Please, **be sure to cancel if you cannot attend.**